

FAIRHAVEN HOMECOMING FAIR 2018 - Rules and Regulations

Saturday, June 30, 2018

10:00 a.m. to 4:00 p.m.

We welcome you to the 42nd Annual Homecoming Day Fair **sponsored by the Fairhaven Improvement Association, a 501 (c)(3) charitable organization**, to be held in the center of Fairhaven on Saturday, June 30, 2018. It is important that you read the rules below and comply with them. **Your cooperation is extremely important to continue to make this special event successful.**

PERMISSION MUST BE GRANTED BY THE SELECTION COMMITTEE FOR ANY DRAWING OR CHINESE AUCTION. FOOD VENDORS must obtain their own food permits from the Board of Health in the Town Hall at least two weeks prior to the date of the Fair. Churches, Schools and Non-Profit organizations may be accepted for non-craft spaces (i.e. cookbooks, food, Fairhaven items, etc.). No raffles are allowed in the food area.

Craft booths are assigned by the Selection Committee based on originality and variety of exhibitor's handmade items. **ALL ITEMS SOLD AT CRAFT BOOTHS MUST BE HANDMADE BY THE VENDOR.** NO IMPORTED ITEMS OR FLEA MARKET ITEMS ARE ALLOWED AT CRAFT BOOTHS. FLEA MARKET MATERIALS, ANTIQUES, POLITICAL ADVERTISEMENTS OR PETITIONS ARE NOT PERMITTED. ANY GENERAL INFORMATION BROCHURES TO BE PLACED AT YOUR BOOTH MUST BE PRE-APPROVED BY THE COMMITTEE.

The fee is \$75.00 for a pre-measured 10' X 10' space to craft and food exhibitors. Churches, schools and civic organizations - \$35.00. **Tents and tables must not exceed 10' X 10' for a single space (doubles may be requested) and all tents must have straight tent poles (not angled).** We will try our best to reassign returning vendors their same booth location unless we are notified otherwise. **Remember that this is a Street Fair and we do have trees lining the streets, so plan your tent height accordingly.** Food vendors who have a vehicle from which items will be sold, please note that if the vehicle is longer than 10 feet long, 2 spaces will need to be rented. **Electricity is not readily available to vendor spaces.** The use of a generator is not allowed, as some spaces are located near personal residences and noise can be an issue [Generators approved by the Committee prior to 2014 are exempt].

The person applying for the booth must be 18 years or older. Students and children are welcome to work at the booth during the Fair under adult supervision.

Vendors are not allowed to set-up in the Fairgrounds area before 6:30 a.m. Vehicles should be off Fairgrounds by 9:00 a.m. and will be allowed back in at 4:15 p.m. as a safety precaution for pedestrians. We ask that you please start breaking down your booth at 4:00 p.m. (no earlier). You must move your vehicle in through the **check-in entrance** after 4:15 p.m. when you are ready to load in order to reduce congestion and safety issues. Your acceptance letter will include traffic information. **Vendors who violate the traffic scheme provided in their acceptance letter will lose the right to return.**

Vendors are responsible for complying with all the rules and regulations and full clean-up of their assigned area(s). No trash and/or set-up materials are to be left behind. Non-compliance with this rule, will result in non-acceptance for future Fairs.

Application fees are deposited as received, but do not guarantee acceptance. If you are not accepted your fee will be refunded. Letters of Acceptance for applications received by the deadline will be emailed or mailed by April 30, 2018. We will post vendor locations and the Fair map on our website: <http://www.fairhavenimprovement.org> and on our FACEBOOK page <https://www.facebook.com/FairhavenImprovementAssociation/>.

Event Contact Details: The Fairhaven Improvement Association, P.O. Box 404, Fairhaven, MA 02719
fairhavenhomecoming@gmail.com

2018 Fairhaven Homecoming Day Fair Application

(Please return this entire sheet)

I have read the enclosed regulations for the 2018 Fairhaven Homecoming Day Fair sponsored by the Fairhaven Improvement Association, a 501 (c)(3) charitable organization. I am aware that there will be no rain date, nor will my entrance fee be returned in the event of cancellation due to inclement weather. My entrance fee is not refundable if I cancel for any reason. Please sign below to confirm that you acknowledge our policy.

Signature _____

Date _____

The following items **MUST** be submitted for consideration:

1. This Application.
2. **Valid Email Address AND a No. 10 Self-Addressed Stamped Envelope.**
3. Photos of your craft(s) are not required if previously approved, however all new items must have photographs.
4. Check or money order made out to the Fairhaven Improvement Association: \$35.00 per space for non-profits; \$75.00 per space for regular vendors.

Name _____

Business Name _____

Complete Address _____

City/Town _____ State _____ Zip _____

Phone with Area Code _____ Cell Phone _____

Email Address _____

I am a returning vendor I am a new vendor

Please describe what you would like to sell at your booth. **No items may be displayed or sold at your booth if they have not been listed on this application.**

Food vendors who have a vehicle from which items will be sold, please note that if the vehicle is longer than 10 feet, 2 spaces will need to be rented (please submit a photo). The use of a generator is not allowed, as some spaces are located near personal residences and noise can be an issue [Generators approved by the Committee prior to 2014 are exempt]. We will try our best to reassign returning vendors their same booth location unless we are notified otherwise.

Special requirements/needs (We will take these into consideration, but do not promise we can address them): _____

Application and check or money order must be received in order for the application to be processed. Return all required items to: **The Fairhaven Improvement Association, P.O. Box 404, Fairhaven, MA 02719 by April 6, 2018.**